WILLAMETTE UNIVERSITY LANGUAGE SUBSTITUTION PETITION

COVER SHEET, PART ONE

Please read all instructions.

Name _____ Student ID # _____

Box # _____ Email _____ Local Phone/Cell _____

Advisor _____

Qualifying for a Substitution

To qualify for a substitution to the *Study in a Language Other than English* requirement students should have a recent full psychoeducational or neuropsychological assessment and there must be a clearly demonstrated need, such as a significant impairment in phonemic ability, processing speed, auditory memory and retrieval, working memory, etc., that cannot be successfully addressed by accommodations for the class.

Accessible Education Services (AES) personnel will review all disability documentation, history of language learning and related information to determine if there is a body of documentation sufficient for determining eligibility for a language learning substitution. A waiver of language learning in high school alone does not ensure eligibility.

Directions

Students seeking a substitution for the requirement are encouraged to complete a petition as early as possible after enrollment at Willamette University. Complete this form and schedule an appointment with Accessible Education Services for an individualized assessment of your documentation and history. If an exception is granted, you will also need to complete Part Two, Form of Substitution. The Registrar will note the exception on the degree audit as well as the approved substitution courses.

Please state clearly why you think an exception is appropriate in your case. (You may attach a separate page if you prefer.)

I approve this petition for a language requirement exception Yes _____ No _____

Director, AES _____ Date _____