



**WILLAMETTE**  
THE FIRST UNIVERSITY IN THE WEST

OFFICE OF FINANCIAL AID  
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SALEM, OR 97301

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## Financial Aid for Non-Willamette Overseas Studies Programs

Students choosing to study abroad through a school other than Willamette University may be eligible to receive the following funds:

- Pell Grants
- Federal Stafford Loans
- Oregon Opportunity Grant
- PLUS Loans

**Students are only eligible to receive these funds if the college or university offering the program has been approved by the Department of Education as eligible to participate in Federal Student Aid (Title IV) programs.**

In addition, each applicant must complete the *Request for Preliminary Approval of Credits to be Earned through Foreign Study* form with the Willamette Registrar's office before the financial aid can be approved. This form is attached.

To use your financial aid in a non-Willamette program, you must submit the attached *Application for Financial Aid for Non-Willamette Programs* to the Office of Financial Aid. \*

After completing the Application for Financial Aid for Non-Willamette Programs, and the Request for Preliminary Approval of Credits to be Earned through Foreign Study, **please return each form to the appropriate office. Forms will not be accepted until they are complete.**

\* It is important that you make arrangements with the Business Office regarding disbursement procedures for Federal Stafford Loan and/or PLUS Loan funds.

# *Willamette University – Request for Preliminary Approval of Credits to be Earned Through Foreign Study*

NAME \_\_\_\_\_ ID Number \_\_\_\_\_  
INSTITUTION AND COUNTRY OF FOREIGN STUDY \_\_\_\_\_

I hereby request permission to study in the foreign country indicated above and to receive credit for all satisfactorily completed courses acceptable to Willamette University. I understand that credit for foreign study is granted only if this request is approved, and after all of the following conditions are met:

- a. Submission to the W.U. Registrar a list of courses which you are taking as soon as possible after you are admitted to the program;
- b. Satisfactory completion of all work required by the foreign institution and presentation of official evidence of such completion to the W. U. Registrar;
- c. Re-registration at Willamette University after completion of foreign study;
- d. If Willamette on-campus housing is desired, contact Residence Life by email at [housing@willamette.edu](mailto:housing@willamette.edu)
- e. Student is full-time and in good academic standing.

Permanent Address/Phone: \_\_\_\_\_

Campus Box Number: \_\_\_\_\_ Campus/Local Phone: \_\_\_\_\_

Email address that you expect to use while abroad: \_\_\_\_\_

Major(s): \_\_\_\_\_ Advisor(s): \_\_\_\_\_

Group or tour sponsoring your foreign study, if any: \_\_\_\_\_

Beginning/ending dates of study (not including travel): \_\_\_\_\_

Have you been accepted by either the group or institution concerned: [yes] [no]

Student Signature: \_\_\_\_\_

1. FOREIGN LANGUAGE DEPARTMENT (not needed if you will be taking your courses in English)  
Language of Study: \_\_\_\_\_

Do you support this student's request for foreign study? \_\_\_\_\_ Signature \_\_\_\_\_

2. FACULTY ADVISOR (in department of major)

Do you support this student's request for foreign study? \_\_\_\_\_ Signature \_\_\_\_\_

3. REGISTRAR'S OFFICE - The student's request has been: [ ] GRANTED Date: \_\_\_\_\_  
[ ] DENIED

\_\_\_\_\_  
(University Registrar)

## STATEMENT CONCERNING FINANCIAL RESPONSIBILITY

If you plan to use financial aid toward the cost of this program, Willamette University must establish a Consortium Agreement with the college or university through which you will be studying. Aid cannot be given unless credit is earned from an American college or university. You must also complete an Application for Financial Aid for Non-Willamette Programs before Willamette University will consider processing any financial aid for this program.

# Application for Financial Aid for Non-Willamette Programs

\*Name: \_\_\_\_\_ I.D.# \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Campus Box: \_\_\_\_\_

Home: Address: \_\_\_\_\_

(Street)\_

(City)

(State)

(Zip)

Local Phone #: \_\_\_\_\_ Home Phone #: \_\_\_\_\_

\* Semester(s) you plan to participate in an off-campus study program: \_\_\_\_\_

\* College/University offering the program: \_\_\_\_\_

\* Title TV Code of College/University offering program: \_\_\_\_\_.

\* Name of Program: \_\_\_\_\_

\* Name and address for contact person for this program: \_\_\_\_\_

(Street)

(City)

(State)

(Zip)

(Phone)

(Fax)

\* The following information MUST be attached to this form:

- A detailed description of the off-campus program
- Costs, both direct (tuition, room and board) and indirect (books, personal, etc.) of the program. Include estimates for airfare and excursion travel if these expenses are not part of the program's direct costs.

Remember:

- You must make arrangements with the Registrar's Office in order to receive credit at Willamette for this program.
- Funds will not be released to pay program costs until the college you are attending verifies your participation in the program.
- Funds will be sent to the college you are attending to pay your charges at that institution. Any remaining funds will be disbursed directly to you. If you anticipate receiving a refund, contact the Business Office to arrange disbursement of excess funds.

**\* All Items marked with an asterisk are required or your application will not be processed.**

*Please return this completed form and all attachments to the Office of Financial Aid.*