Willamette Moot Court Timesheet

Willamette University College of Law requires all students receiving ungraded academic credit through participation in an approved extracurricular program to record **52 hours of academic work per credit** in a given semester. “Academic work” includes reviewing materials and writing briefs for approved external moot court competitions, and practicing and presenting oral arguments for such competitions. Willamette Moot Court Board requires that all students complete 52 hours of “academic work” prior to the conclusion of the first night of competition. **Students who have not completed all the necessary hours will be given a “no credit” notation** on their transcript for the registered course.

Be sure to **register for the competition on SAGE** and complete this form throughout your competition preparation. If you need to, feel free to add additional lines to the form. **Submit this form for approval by the Executive Board within one week of the final competition date.**

Name: _____

Competition: _____

Semester: _____ Year: _____

Date	Hours	Narrative
Example: April 2, 2019	*3.25 hrs*	*Please provide a short description explaining what “academic work” you completed for this competition. (e.g. prepared witness [X] for cross, wrote opening statement, practiced round of oral arguments with partner, etc.)*

Total hours worked on competition: _____

By submitting the Willamette Moot Court Timesheet to receive academic credit, I certify that I have completed at least 52 hours of "academic work" in compliance with the Extracurricular Credit Policy and Willamette University College of Law Honor Code. "Each member of the Willamette College of Law community is responsible for maintaining the highest standards of honesty and academic integrity. Any person knowing or reasonably suspecting that an act in violation of this Code has occurred shall report the alleged violation as provided in Section IV. A." *See* Section 12 of the Student Handbook 2020-2021.

Signature: _____ Date: _____