

Shaded Area for Print Services Use Only

IR120 _____ v280 _____ c8170 _____ c4000 _____

Variable Data _____ Proof Requested _____ Proof Approved _____ Total: _____

WILLAMETTE UNIVERSITY PRINT SERVICES
503-370-6717 printdesign@willamette.edu

EXAM



Today's Date: _____ Date Needed: _____

Contact Name: _____

Department Account Number: _____

Account Name: _____

Telephone/Extension: _____

Deliver Job to (location): _____

Will Pick Up at Print Services Number of Copies: _____ Number of Original Pages: _____

ADDITIONAL INSTRUCTIONS:

Empty box for additional instructions.

CHOOSE GENERAL FINISHING OPTIONS:

ONE SIDED TWO SIDE STAPLE PUNCH UN-COLLATED CUTTING FOLD BOOKLET

BLACK PRINTING OPTIONS

8½ x 11 8½ x 14 11 x 17

WHITE REGULAR COPY PAPER

COLORED PAPER

- Opaque White Lime
- Ivory Lemon
- Blue Orange
- Yellow Gray
- Green Pink

COLORED CARD STOCK

- White Yellow Orange
- Ivory Green Blue
- Red

COLOR PRINTING OPTIONS

8½ x 11 11x17 12 x 18

PAPER CARD STOCK

OTHER: _____

LARGE FORMAT PRINTING _____

SPECS: _____

ADDITIONAL SERVICES

- Tabs-set of 5
- Lamination
- Coil Binding
- Labels: # _____
- Shrink Wrap